



Donation Policy

(How do we spend your donations?)

This policy will be reviewed on an ongoing basis, at least once a year. Time to Help UK will amend this policy, following consultation, where appropriate.

Date of last review: 25/03/2022



Overview

Time to Help understands the importance of every penny and its responsibility and accountability. We pride ourselves on being completely transparent and aim to provide you with feedback from the moment you donate until we have carried out your contributed work.

We aim to do our best. That means using your hard-earned money in the wisest ways to make a change and save lives worldwide.

General Terms

- Suppose we collect insufficient funds to complete the charitable works you have donated. In that case, the trustees will use their discretion to move additional funds from general funds to complete the project.
- Suppose the charitable need we have collected no longer exists or has been completed. In that case, the SLT will use their discretion to ascertain the donors' intention, and the SLT would allocate any surplus funds towards another appropriate similar project. If there isn't any similar project, we will seek your permission to send your donation to other areas.
- We can also collect and correctly apply donations by Islamic categories, like Fidyah, Kaffarah, Zakat, Aqeeqah; we will follow approved guidance to spend these donations on suitable projects.

Administration Fees

We aim to minimise administration fees for your donation and implement a variable policy. For example, **we don't use any admin cost for the Orphans and Ramadan appeal, and 100% of your donations go to people in need.** We will add a chart to each page defining how much we will spend on fundraising and admin costs for other projects.

We have an online shop, aiming to cover our costs via sales. We will also use **Gift Aid**, corporate donations and specific donations (donated for the operation) to cover our office costs.

Review interval	Next review due by	Next review start
1 year	January 2023	January 2023

Version history

Version	Date	Approved by	Notes
1.0	2022	Board	(First Draft)

End of Policy

